

Date: Tue, 22 Nov 2005 21:01:14 -0600

From: Susan Art, Dean of Students in the College

To: All College Students

Re: "Quick Notes" Please Read Now

AS THE QUARTER DRAWS TO A CLOSE, PLEASE NOTE THESE REMINDERS AND DEADLINES.

(1) REGISTRATION CHANGES FOR WINTER QUARTER COLLEGE COURSES

(2) REGISTRATION FOR PROFESSIONAL SCHOOL COURSES, INCLUDING GSB COURSES

(3) READING PERIOD

(4) WINTER QUARTER GRADUATES

(5) TRAVEL ARRANGEMENTS

(6) PART-TIME REGISTRATION & LEAVES OF ABSENCE

(7) END-OF-QUARTER HELP WITH ACADEMIC ISSUES

(1) REGISTRATION CHANGES FOR WINTER QUARTER COLLEGE COURSES

Online registration changes, to add or drop courses, begins Monday, December 5. If you were not cleared to preregister during 8th week because you had a restriction or because you did not have a required meeting with your adviser (1st and 4th year students), you may make registration changes if you clear the restriction or see your adviser by Friday, December 2.

(2) REGISTRATION FOR PROFESSIONAL SCHOOL COURSES, INCLUDING GSB COURSES

Students must petition Jean Treese, associate dean of students, BEFORE THE END OF THIS QUARTER to request permission to register for courses in business, medicine, law, or the Computer Science Professional Program. Note: Pritzker's dean of students advises against College student registration in medical school courses.

Students interested in courses in law must also fill out the petition for the Law School found at <http://www.law.uchicago.edu/files/registrar/non-law-reg.pdf>.

For GSB course registration see the handout in the wall rack by the reception desk in Harper 280. This handout describes procedures and deadlines specific to the B-School. Petitions for business school courses should include course numbers and titles, alternative courses if the preferred course is not

available, and previous GSB courses taken and/or relevant work experience.

(3) READING PERIOD

Thursday and Friday of 10th week (December 1 & 2) are designated College Reading and Review Period. During these days, instructors and/or TAs may hold review sessions, but no new material may be introduced, assignments may not be due, and final examinations may not be given (except as necessary for students graduating this quarter). If you encounter difficulties during reading period, please speak to your College adviser.

(4) WINTER QUARTER GRADUATES

If you plan to graduate at the end of Winter Quarter submit a degree application to the registrar by the first day of the quarter (January 3) if you have not already done so. Degree application forms are available from the wall rack by the reception desk in Harper 280. This deadline is strictly observed, as are all deadlines for graduating seniors. Discuss with your adviser immediately any problems you face in satisfying the College graduation requirements described in “Courses and Programs of Study.”

(5) TRAVEL ARRANGEMENTS

Check your end-of-quarter travel arrangements to confirm that you have no conflicts with your final examinations. Change reservations, if necessary. Plan to return to campus for Winter Quarter in time to attend the first day of classes, January 3. Attendance is required to confirm registration for some courses.

(6) PART-TIME REGISTRATION & LEAVES OF ABSENCE

Friday of first week of Winter Quarter (January 6) is the deadline for a full tuition refund if you drop to part-time status or go on leave. See the wall rack by the reception desk in Harper 280 for information on changing student status and the effects these changes have on aid, housing, and insurance. International students must see Megan Otermat in the international affairs office before changing status.

(7) END-OF-QUARTER HELP WITH ACADEMIC ISSUES

If you are concerned about completing this quarter successfully and on time, meet with your adviser or make an appointment with ASAP (Academic Skills & Assessment Program, 702-9800), to discuss your situation and work out an appropriate plan.