

Date: Mon, 06 Mar 2006 20:57:47 -0600

From: Susan Art, Dean of Students in the College

To: All College Students

Re: "Quick Notes" Please Read Now

AS THE QUARTER DRAWS TO A CLOSE, PLEASE NOTE THESE REMINDERS AND DEADLINES.

(1) REGISTRATION CHANGES FOR SPRING QUARTER COLLEGE COURSES

(2) REGISTRATION FOR PROFESSIONAL SCHOOL COURSES

(3) READING PERIOD

(4) SPRING QUARTER GRADUATES

(5) TRAVEL ARRANGEMENTS

(6) PART-TIME REGISTRATION & LEAVES OF ABSENCE

(7) END-OF-QUARTER HELP WITH ACADEMIC ISSUES

(1) REGISTRATION CHANGES FOR SPRING QUARTER COLLEGE COURSES

Online registration changes, to add or drop courses, begin Monday of 11th week, March 13. If you were not cleared to preregister during 8th week because you had a restriction or because you did not have a required meeting (third-year students, first-year students and first year transfer students), you may make registration changes if you clear the restriction or see your adviser before Friday of 10th week, March 10. The College website (www.college.uchicago.edu) provides advice, lists deadlines, and describes special registration procedures required for certain courses.

(2) REGISTRATION FOR PROFESSIONAL SCHOOL COURSES

Students must petition Jean Treese, associate dean of students, BEFORE THE END OF THIS QUARTER to request permission to register for courses in business, medicine, or law. Note: Pritzker's dean of students advises against College student registration in medical school courses.

Students interested in courses in law must also fill out the petition for the Law School found at <http://www.law.uchicago.edu/current/petition-nonlaw-reg.pdf>.

For GSB course registration see the handout in the wall rack by the reception desk in Harper 280. This handout describes procedures and deadlines specific

to the B-School. Petitions for business school courses should include course numbers and titles, alternative courses if the preferred course is not available, and previous GSB courses taken and/or relevant work experience.

(3) READING PERIOD

Thursday and Friday of 10th week (March 9 and 10) are designated College Reading and Review Period. During these days, instructors and/or TAs may hold review sessions, but no new material may be introduced, assignments may not be due, and final examinations may not be given (except as necessary for students graduating this quarter). If you encounter difficulties during reading period, please speak to your College adviser.

(4) SPRING QUARTER GRADUATES

Please read carefully a list of reminders that will be sent to you as a separate e-mail message.

(5) TRAVEL ARRANGEMENTS

Check your end-of-quarter travel arrangements to confirm that you have no conflicts with final examinations. Change reservations, if necessary. Plan to return to campus for Spring Quarter in time to attend the first day of classes, March 27. Attendance is required to confirm registration for some courses.

(6) PART-TIME REGISTRATION & LEAVES OF ABSENCE

Friday of first week of Spring Quarter (March 31) is the deadline to drop to part-time status or go on leave and receive a full tuition refund. See the handout in the wall rack by the reception desk in Harper 280 for instructions and for the effects of changes in status on aid, housing, and insurance. International students must see the international affairs office before changing status.

(7) END-OF-QUARTER HELP WITH ACADEMIC ISSUES

If you are concerned about how to complete this quarter, successfully and on time, meet with your adviser or make an appointment with ASAP (Academic Skills & Assessment Program), 702-9800, to discuss your situation and make an appropriate plan.